



## B & B Mobile Services White Rock, BC

**Office:** 604-536-6620

**Cell:** 604-720-7472

**Email:** [booking@bbmoving.ca](mailto:booking@bbmoving.ca)

**Email:** [darryl@bbmoving.ca](mailto:darryl@bbmoving.ca)

## Moving Advice

- \* Declutter. Go through every room, clearing out what you don't need and don't want to take with you. It's a pain but will save so much time when you arrive.
- \* Start collecting packing materials- boxes, newspaper, bags etc.
- \* Run down your food stores, gradually emptying the freezer.
- \* Book date with mover.
- \* If you are in rented accommodation, give notice to your landlord.
- \* Now the decluttering is complete, do you still need to book storage space for any of your belongings? Your mover can organise this for you but it may be cheaper to find a facility yourself.
- \* If you need any essential furniture in the new house, order it now to be delivered to your new address.
- \* Book time off work if needed.
- \* See if you can leave young children and pets in safe hands, out of the way, on the move day itself.

You'll be glad of everything you've tackled ahead of time as now you need to start the process of contacting pretty much everyone in your address book, both personal and the utilities. First on the list should be organisations who send you bills connected to the house you are leaving.
- \* Confirm the date of the move so you have a fixed point of reference.
- \* Make a floor plan of your new home, colour code each room, and stick co-ordinating stickers on each box so the movers know where to deposit it. Not needed, but helpful for movers.



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## Notification Checklist

- \* Insurance- Notify your contents insurer and ensure you have cover from the day you move in. Buildings insurance should form part of your mortgage agreement. Also remember other policies including: life; motor; medical; pets.
- \* Gas- Let them know your move is imminent, and remember you'll need to take final readings just before you leave.
- \* Electricity- Again, inform them and take readings before you leave.
- \* Phone- Inform both landline and mobile services of the date of the move and your new address.
- \* Employer- Let your HR department know your new details, and inform the tax office if you are self employed.
- \* Schools- Don't forget to update your kid's contacts too.
- \* Locksmith- Book a slot to change the locks in your new home as soon as you arrive.
- \* Internet Service Provider and cable/satellite TV- Arrange for the service to be transferred or shop around for a better deal.
- \* Benefits- Update your records for any payments you may receive, including Child Benefit.  
*It's time to start dismantling your carefully crafted home, room by room, plus there is another raft of people to notify.*
- \* If you've decided to pack for yourself, the marathon begins! Work through non-essential items- books, ornaments, out-of-season clothes, toys- and mark the boxes with what's inside and what room it needs to end up in.
- \* Send change of address cards or use an online service to notify friends and family of your new details and the date.
- \* Confirm details with movers if you like.
- \* Arrange a time to collect the keys from the estate agent.



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- \* Financial companies- These include your bank, credit card, investments, savings accounts, loans, life assurances, pensions, and shares.
- \* Doctor, dentist, optician- De-register if you're moving out of the area or notify your existing suppliers of your change of contact details.
- \* Post- It takes five days to set up the instruction to redirect your post, so to be on the safe side visit the post office or complete the online form now.
- \* Deliveries- Notify deliveries such as milk and newspapers that you are moving and the date on which you'd like the service to stop.
- \* Friends and relatives- Sending cards by post can be expensive- go through your email address book and send a message with your new details.
- \* Non-essential organisations-  
Don't overlook connections you may have to charities, loyalty cards, subscriptions, gym membership, and mail order and internet companies.  
*Aside from the last-minute packing, there are a few more things to do to help the moving day itself run smoothly.*
- \* Pack a bag for each member of the family containing their essentials: change of clothes, nightwear, toiletries, and not forgetting bed linen and towels.
- \* Organise a box for the kitchen containing tea, coffee, milk, mugs, cutlery, and the kettle. If you are staying in the same area, include a couple of takeaway menus, as you won't feel like cooking – and may not have the means to - by the end of the day.  
*You may also want to pop in a bottle of bubbly – ideal as there's no need for a bottle opener!*
- \* As you will probably arrive in advance of the van, keep cleaning materials and the vacuum cleaner with you – you may have chance to give the house a quick once-over before every room is filled with boxes.



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## **Notification Checklist**

- \* You may want to put together a mini-toolkit with a screwdriver and allen key, knife, tape, light bulbs, candles.
- \* Keep important numbers with you, such as the solicitor and estate agent, and a pen and paper. A copy of the Yellow Pages may be handy if you have room – you never know if you'll need to call a plumber or glazier.
- \* Charge mobile phones.
- \* Defrost the freezer.
- \* Put valuables and documents in a safe place or take yourself.
- \* You can keep non breakables in drawers etc, but since movers tip dressers and desks etc on there side form time to time, make sure no breakables are in drawers. If too heavy for movers, they will take out drawers and move themselves.
- \* Movers can not be responsible for damage to contents of boxes if the mover has not packed the boxes themselves, so make sure you pack boxes with care.

## **Notes:**